



Many Minds One Heart

Northfield School & Sports College

Person Specification

Job Title: Cleaner
Responsible To: Director of Business & Finance
via Senior Site Supervisor
Grade: C (point 3)

1. Qualifications and Training	Essential/Desirable	Source of Evidence
• Basic skills/induction	E	Application Form/ Written Reference
• Willingness to participate in training and development opportunities	E	
• COSHH training	D	
• Health & Safety training	D	
• The Support Work in Schools VQ (SWIS)	D	
• NVQ Level 1 in Cleaning	D	
• First Aid Certificate	D	
2. Experience	Essential/Desirable	Source of Evidence
• Experience of working as part of a team	E	Application Form/ Reference/Interview
• Previous cleaning experience	D	

3. Professional Skills / Knowledge	Essential/Desirable	Source of Evidence
• Ability to work as a team member	E	Application Form/Formal Interview
• Ability to work to deadlines	E	
• Ability to use heavy cleaning equipment, e.g. buffer	D	
4. Personal Attributes	Essential/Desirable	Source of Evidence
• Pleasant and friendly manner	E	Application Form/Formal Interview
• Polite and punctual	E	
• Reliable	E	
• Commitment to achieving high standards of cleanliness and hygiene	E	
• A commitment to working as part of the whole school team and supporting the vision and aims of the school	E	
• Adaptable	E	
• Able to demonstrate a commitment to:		
• Equal opportunity for all school users	E	
• Encouraging children to develop self-esteem and tolerance of others	E	
• Furthering your own professional knowledge, skills and experience	E	

5. Safeguarding Children	Essential/Desirable	Source of Evidence
• Able to form and maintain appropriate relationships and personal boundaries with children	E	Written Reference/Formal Interview
• Has appropriate motivation to work with children and young people	E	
• Has the ability to maintain appropriate relationships and personal boundaries with children and young people	E	
• Has emotional resilience in working with challenging behaviours; and appropriate attitudes to the use of authority and maintaining discipline	E	
• Demonstrate commitment to safeguarding and promoting the welfare of children and young people in accordance with the DfE statutory guidance Keeping children safe in education	E	